

QUOTATION FOR DISPOSAL OF E-WASTE

Quotation Notice for disposal of electronic (e-Waste) from O/o State Project Director Samagra Shiksha, Government of Meghalaya.

Several Obsolete Computers, Computer peripherals, and other e-waste items as per detailed list enclosed at **Annexure 'B'** are lying in the office of the undersigned for disposal. This office proposes to dispose off these materials on 'as is where is' basis to the vendors registered with Central / State Pollution Control Board for re-cycling of e-Waste through quotations. Detailed terms and conditions for the disposal are enclosed at **Annexure 'I'**.

Interested eligible firms may quote their highest prices in the proforma enclosed at **Appendix-'I'** under the Terms and Conditions. Please note that it is required to quote the prices for all items.

Your quotation/ bid in the prescribed proforma along with requisite documents should be sealed in a cover super scribed with the words "Quotation bid for e-Waste" addressed to "**The State Project Director, Samagra Shiksha, Government of Meghalaya**" and must reach on or before **3.00 PM of 11th November, 2023.**

Late bids shall not be accepted under any circumstances. Please note that Samagra Shiksha, Government of Meghalaya reserves the right to accept/reject any/all bids without assigning any reason whatsoever.

EMD should be submitted in a separate envelope super scribed as EMD for e-waste quotation citing the quotation number. The quotation documents can be collected from the office of the undersigned or download from the Samagra Shiksha Website (www.ssa.megeducation.gov.in).

Sd/-
(Swapnil Tembe, IAS)
**State Project Director, Samagra Shiksha &
Director of School Education and Literacy
Meghalaya, Shillong**

Detailed Terms and Conditions for disposal of e-waste:

A. General:

- a) The notice inviting quotation can be downloaded from State Project Office Samagra Shiksha Govt. of Meghalaya website at www.ssa.megeducation.gov.in .
- b) Details of the bid:

1.	Bid reference:	No.EDU/SEMAM-SHG/0158/2023/NF dated 1 st November 2023.
2.	Last Date of Receipt of Bids	3:00 Pm on 11 th November 2023
3.	Date & Time of Inspection of Equipment	7 th to 10 th November 2023
4.	Place of Receiving of quotation	State Project Office, Samagra Shiksha
5.	EMD	10 % of bid Value

B. Eligibility/Qualification Criteria:

- a) Must be authorized and registered as per E-waste Management Rules, 2016, as a Dismantler /Recycler/Refurbisher/ Producer Responsibility Organisation of e-Waste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste etc.
- b) Bids received from the firms other than so registered will be summarily rejected. Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure-D**. Bids without above undertaking will not be considered.
- c) Should be registered with GST/ Service Tax/VAT with Departments of Government of India/State Governments

C. Period of Validity of Bid

The bid shall remain valid for 90 days after the date of bid opening. If any bidder withdraws their quotation before the said period shall without prejudice to any other right or remedy, State Project Office Samagra Shiksha be at liberty to forfeit the Bid Security absolutely.

D. General Terms and Conditions

The bidders may inspect the items on a predetermined date as given in Bid Schedule and satisfy themselves about the items they are bidding for.

- a) The items shall be sold to the highest bidder.
- b) The Earnest Money Deposit of the successful bidder shall be return within 2 months of awarding the contract. The EMD of unsuccessful bidders shall be returned within one month of publication of successful bidder, without any interest.
- c) No items, once disposed off to the successful bidder, shall be taken back by the office of State Project office Samagra Shiksha, Govt. of Meghalaya.
- d) The successful bidder must make full balance payment in the form of Demand Draft in favour of the **State Project Director, Samagra Shiksha Government of Meghalaya**, failing which the offer will be cancelled and EMD shall stand forfeited.
- e) An Earnest Money Deposit (EMD) of 10% of bid value must accompany each quotation. This shall be in the form of Demand Draft/Pay order of any Nationalized / Scheduled Bank drawn in favor of **State Project Director, Samagra Shiksha** payable at Shillong, without which the tender shall be summarily rejected. **Cheque/ Money order/ Cash shall not be accepted.** The EMD deposit shall not attract any interest.
- f) The successful bidder (vendor) shall be required to lift all the items from the disposal site to their premises within 3 (Three) days after the payment of the quoted amount. On failure to do so, office of State Project Office, Samagra Shiksha shall have the right to forfeit the entire amount of the bidder and dispose the items to an alternate bidder.
- g) The successful bidder shall deposit the total calculated amount based on their quoted rates within 3 days of receipt of letter/ e-mail communication from State Project Office, Samagra Shiksha, Government of Meghalaya. A copy of this document (terms and conditions) with each page duly signed by the authorized signatory, who has signed the bid, should be submitted with the quotation in token of acceptance of the terms and conditions.
- h) Incomplete and unsigned quotations will be rejected.
- i) The Successful bidder need to submit an undertaking that all the e-waste will be disposed off as per E-waste (Management and Handling) Rules notified by Ministry of Environment & Forests, Govt. of India.

E. Bidding Procedure:

- a) Sealed Bids shall be received, not later 3.00 P.M on 11th November, 2023. No Bid will be accepted after this date & time under any circumstances. This office will not be responsible for any postal/courier delay and for reasons beyond the control of this office.
- b) All bids must be delivered to the office of **State Project Director, Samagra Shiksha, Government of Meghalaya, Shillong-793001,**

- c) All relevant rules and regulations of Government of India will be final and applicable & binding on all bidders.

F. Submission, opening and evaluation of Bids:

- a) The bid should be submitted in two separate sealed envelopes for,
1. Pre-Qualification/ Technical bid and
2. Financial bids.
- b) The bidder shall submit their bid in the prescribed proforma enclosed as **Appendix - I**
- c) The amount should be quoted in Indian Rupees and should be clearly legible. In case of any ambiguity, State Project Office Samagra Shiksha, Government of Meghalaya shall have the authority to reject the bid.
- d) The amount must be quoted in figures as well as in words. In case of any inconsistency in the rates quoted in figures and words, the rates quoted in words shall be taken as correct.
- e) Any over-writing/cutting/fluiding should be authenticated by the signatures of the individual who has signed the bid. Non-adherence to the same will lead to rejection of the bid.
- f) A copy of the terms and conditions (with each page duly signed by the authorized signatory signing the bid) must be attached with the Proforma containing the rates quoted.
- g) All the bids must be accompanied by a bid security (EMD) of the amount 10% of bid value in the form of a Demand Draft issued by any Nationalized Bank in favour of **State Project Director, Samagra Shiksha**, payable at Shillong. Bids received without EMD shall be summarily rejected.
- h) A copy of Certificate/Proof of Registration with Central Pollution Control Board (CPCB) or Pollution Control Board, Meghalaya should also be submitted with the Bid, failing which the Bid will be rejected.
- j) The proforma containing bids along with Demand Draft towards EMD, a copy of certificate of Registration with Central Pollution Control Board and a signed copy of terms and conditions should be sealed in a Cover super scribed with the words "Bid for E-Waste" and send to the **State Project Director, Samagra Shiksha, Government of Meghalaya, Shillong-793001** to reach the addressee latest by the date and time indicated in this Document.
- k) No bid may be modified after the deadline for submission.
- l) The Bid shall be awarded in favour of the bidder quoting highest price. The highest quote would be arrived at after considering the prices quoted for all items and not item by item rates. In case, where a bidder quotes lump sum amount for complete e- waste proposed for disposal under this tender and the same is found to be the highest value tender, such bidder shall be awarded the bid.

Sd-/
State Project Director
Samagra Shiksha
Government of Meghalaya

ANNEXURE- B

ELECTRONIC WASTE (e-waste)

Sl. No	Item	Make & model
1	Battery UPS 32 Nos	
2	CPU	HPxW4600
3	CPU	INFINITI PRO BL 1230
4	CPU	CELERON
5	CPU	INFINITI PRO BL 1230
6	CPU	INFINITI PRO BL 1230
7	CPU	INFINITI 2000 LPRO M233/9-2
8	CPU	Wipro Net Power
9	CPU Celeron	CELERON
10	CRT Monitor Flat vision	DIGISYNC1556
11	CRT Monitor HCL	HCM 2000PT
12	CRT Monitor HCL	HCM 2000PT
13	CRT Monitor HCL	HCM 782M
14	CRT Monitor HCL	HCM 782M
15	CRT Monitor HCL	HCM 782M
16	CRT Monitor HCL	HCM 2000PT
17	CRT Monitor HCL	HCM 728M
18	CRT Monitor HCL	HCM2009PT
19	CRT Monitor Wipro	W551s
20	CRT Monitor Wipro	W551s
21	Cyber shot Cable	DSC-190/S E32
22	D Link	DES1061D
23	DeLITE PRO	74GD780
24	Dot Matrix Printer	EPSON LQ1150 P173U
25	Dot Matrix Printer	Wipro LQ1050+DX
26	ELNOVA	T640
27	ELNOVA	T640
28	Ethernet Switch (3 Nos)	
29	Extension cord 10 Nos	
30	FAX MACHINE	KX-FT63BX
31	Floppy Disk 4 boxes	
32	HCL LCD Monitor	TFT1780PS
33	HCL LCD Monitor	TFT1780PS
34	HCL RP2 System	
35	HCL RP2 System	
36	HCL RP2 System	
37	HCL RP2 System	
38	HCL RP2 System	
39	HCL RP2 System	
40	Heater 19 Nos	

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Sl. No	Item	Make & model
41	HP Laser Jet Printer	P2015d
42	HP LaserJet CP1525n color	
43	HP Officejet 7000 Wide Format	MAC D485642175E8
44	HP Officejet Pro 8000	
45	HP Photosmart Printer	HP Photosmart D5368
46	HUB	EP-608\M2C
47	Keyboard	KB-0325
48	Keyboard	HCK 4200W
49	Keyboard	HCK 4200W
50	Laptop	Probook 3168NGW
51	Laptop	Lenovo R3NY38620901
52	Laptop	HCL Notebook computer
53	Laptop	HP Probook 4431s
54	Laptop	HCL ezeebec Abacus 4567
55	Laptop	HCL Notebook Computer
56	Mouse (6 nos)	
57	ODYSSEY	ODYSSEY 700P+ 600 VA
58	Orpat Heater (1 Nos)	
59	Projector	Toshiba TDP-T90
60	Speaker	SPK6008R
61	Stabilizer	
62	TELEPHONE 5 Nos	
63	UPS APC	1100
64	UPS APC	1100
65	UPS APC	1100
66	UPS APC 500	BE 500Y-IN
67	UPS APC 500	600
68	UPS Digital	2KVA-24V
69	UPS Digital	2KVA-24V
70	UPS Smart Power	SPU725DIx
71	UPS Smart Power	SPU725DIx
72	UPS Smart Power	SPU725DIx
73	UPS UNILINE	L1
74	UPS UNILINE	L1
75	UPS UNILINE	L1
76	UPS UNILINE	L1
77	UPS UNILINE	L1
78	VACUUM CLEANER	

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(To be printed & submitted in firm's letterhead)

Name of the Organization :

Address of the organization :

Email ID :

Telephone No. :

Rates Quoted :

Sl. No	Item	Make & model	Qty	Unit Price offered in figures (Rupees)	Unit Price offered in words (Rupees)	Amount (Qty x Unit Price) (Rupees)	Remarks
1	Battery UPS 32 Nos		32				
2	CPU	HPxW4600	1				
3	CPU	INFINITI PRO BL 1230	1				
4	CPU	CELERON	1				
5	CPU	INFINITI PRO BL 1230	1				
6	CPU	INFINITI PRO BL 1230	1				
7	CPU	INFINITI 2000 LPRO M233/9-2	1				
8	CPU	Wipro Net Power	1				
9	CPU Celeron	CELERON	1				
10	CRT Monitor Flat vision	DIGISYNC1556	1				
11	CRT Monitor HCL	HCM 2000PT	1				
12	CRT Monitor HCL	HCM 2000PT	1				
13	CRT Monitor HCL	HCM 782M	1				
14	CRT Monitor HCL	HCM 782M	1				
15	CRT Monitor HCL	HCM 782M	1				
16	CRT Monitor HCL	HCM 2000PT	1				
17	CRT Monitor HCL	HCM 728M	1				
18	CRT Monitor HCL	HCM2009PT	1				
19	CRT Monitor Wipro	W551s	1				
20	CRT Monitor Wipro	W551s	1				
21	Cyber shot Cable	DSC-190/S E32	1				
22	D Link	DES1061D	1				
23	DeLITE PRO	74GD780	1				
24	Dot Matrix Printer	EPSON LQ1150 P173U	1				
25	Dot Matrix Printer	Wipro LQ1050+DX	1				

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Sl. No	Item	Make & model	Qty	Unit Price offered in figures (Rupees)	Unit Price offered in words (Rupees)	Amount (Qty x Unit Price) (Rupees)	Remarks
26	ELNOVA	T640	1				
27	ELNOVA	T640	1				
28	Ethernet Switch (3 Nos)		3				
29	Extension cord 10 Nos		10				
30	FAX MACHINE	KX-FT63BX	1				
31	Floppy Disk 4 boxes		4				
32	HCL LCD Monitor	TFT1780PS	1				
33	HCL LCD Monitor	TFT1780PS	1				
34	HCL RP2 System		1				
35	HCL RP2 System		1				
36	HCL RP2 System		1				
37	HCL RP2 System		1				
38	HCL RP2 System		1				
39	HCL RP2 System		1				
40	Heater 19 Nos		19				
41	HP Laser Jet Printer	P2015d	1				
42	HP LaserJet CP1525n color		1				
43	HP Officejet 7000 Wide Format	MAC D485642175E8	1				
44	HP Officejet Pro 8000		1				
45	HP Photosmart Printer	HP Photosmart D5368	1				
46	HUB	EP-608\M2C	1				
47	Keyboard	KB-0325	1				
48	Keyboard	HCK 4200W	1				
49	Keyboard	HCK 4200W	1				
50	Laptop	ProBook 3168NGW	1				
51	Laptop	Lenovo R3NY38620901	1				
52	Laptop	HCL Notebook computer	1				
53	Laptop	HP ProBook 4431s	1				
54	Laptop	HCL ezeabee Abacus 4567	1				
55	Laptop	HCL Notebook Computer	1				
56	Mouse (6 nos.)		6				

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Sl. No	Item	Make & model	Qty	Unit Price offered in figures (Rupees)	Unit Price offered in words (Rupees)	Amount (Qty x Unit Price) (Rupees)	Remarks
57	ODYSSEY	ODYSSEY 700P+ 600 VA	1				
58	Orpat Heater (1 Nos)		1				
59	Projector	Toshiba TDP-T90	1				
60	Speaker	SPK6008R	1				
61	Stabilizer		1				
62	TELEPHONE 5 Nos		5				
63	UPS APC	1100	1				
64	UPS APC	1100	1				
65	UPS APC	1100	1				
66	UPS APC 500	BE 500Y-IN	1				
67	UPS APC 500	600	1				
68	UPS Digital	2KVA-24V	1				
69	UPS Digital	2KVA-24V	1				
70	UPS Smart Power	SPU725Dix	1				
71	UPS Smart Power	SPU725Dix	1				
72	UPS Smart Power	SPU725Dix	1				
73	UPS UNILINE	L1	1				
74	UPS UNILINE	L1	1				
75	UPS UNILINE	L1	1				
76	UPS UNILINE	L1	1				
77	UPS UNILINE	L1	1				
78	VACUUM CLEANER		1				

Total amount in figure: Rs _____

The total price should be inclusive of all misc. charges like transportation, labour or any other expenses etc. As all above items are interlinked to each other therefore no comparison will be made on individual item wise and contract will be awarded on comparison of consolidate price of all items only.

I/We declared that I / my representative has inspected the obsolete items as per the list attached (Annexure-B) with tender and am/are interested to purchase the same **“As is where is basis”**.

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the IT&C Department, Government of Meghalaya.

I/We hereby also declared that firm is registered with MOEF /CPCB as authorized recycler/

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re-processor/Producer Responsibility Organization and authorized as per e-waste Management Rules 2016 and having environmentally sound management facilities for collection, disposal/recycling of e-waste.

Date:

Signature of Authorized Signatory

Name of the Person

Designation_____

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Eligibility Criteria

(to be filled up and submitted along with documental proof wherever needed)

Sl. No.	Description	Information	
1.	Name of the Firm /Agency/ Company		
2.	Address of the Firm/ Agency/ Company (Enclose copy of address proof)		
3.	Contact Details of the Firm/Agency	Telephone/Mobile No.	
		FAX No	
		E-Mail ID	
4.	Name of Proprietor/ Partners/ Directors of the Firm/Agency		
5.	Other details (Enclose Copy)	PAN No.	
		GST	
		Registration Certificate No. issued by Centre/ State Pollution Control Board as per e-Waste Management 2016	

Date:

Signature of Authorized Signatory

Name of the Person _____

Designation _____

Annexure D

Tender for Disposal of E-waste - old/obsolete Computer Hardware and peripherals

UNDERTAKING

I/We _____ do hereby solemnly affirm and declare that the My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

**Signature of Authorized Signatory with stamp
(Name of the person)**